

POLAND BOARD OF SELECTMEN
MINUTES OF MEETING
September 17, 2013

CALL TO ORDER/PLEDGE OF ALLEGIANCE - Chairman Stephen Robinson called the meeting to order at 7:00 PM with Selectmen Stanley Tetenman, Walter Gallagher, Janice Kimball and James Walker, Jr. present. Town Manager Rosemary Roy was also present at the meeting.

APPOINTMENTS – Selectman Kimball moved to accept the resignation of Mark Ferguson from the Community Economic Development Committee. Selectman Tetenman seconded the motion.
Discussion: None
Vote: 5-yes 0-no

Selectman Tetenman moved to appoint Joe Cimino as a Community Economic Development Committee member with a term to expire June 30, 2015. Selectman Gallagher seconded the motion.
Discussion: None
Vote: 5-yes 0-no

MINUTES OF PREVIOUS MEETINGS – Selectman Tetenman moved to approve the minutes of August 20, 2013. Selectman Walker seconded the motion. Discussion: None
Vote: 5-yes 0-no

Selectman Tetenman moved to approve the minutes of September 3, 2013. Selectman Walker seconded the motion. Discussion: None
Vote: 4-yes 0-no (1 abstain – Selectman Kimball was not at the 9/3/2013 meeting)

RECOGNITION OF VISITORS (A list of visitors who attended the meeting is attached to these minutes.) Norm Beauparlant was voted to represent District 6 for the Androscoggin Budget Committee. He would like the Board to know he is available to bring forward any concerns or questions they may have during the budget season for the County. The first meeting he will attend is October 2nd.

REPORTS AND COMMUNICATIONS

Town Manager's Report – Written report was submitted to the Board for review.

- **Library Investments** – The consensus of the Board was to have an informative meeting with the investor prior to deciding distributions.
- **McConaghy Property** – The consensus of the Board was to have Scott Segal, Facilities Manager, suggest a time frame to start shutting down the building to prevent having to heat it during the winter season.
- **Municipal Complex** – The consensus of the Board was to have Terrance and DeWan Associates delay presenting the complex plan until the first meeting in November.

Financial Reports – Selectman Kimball moved to approve the Financial Reports as presented. Selectman Walker seconded the motion. Discussion: None
Vote: 5-yes 0-no

Department Reports

Communications - The following materials were included in the meeting packets:
Auburn Registry of Deeds – New Fee Schedule
AVCOG – 2013-2014 Salt Bid Results

OLD BUSINESS

Charter Revision Schedule – Norm Beauparlant addressed the Board with the issues of both cost and time that will be present with opening up a Charter Commission versus just looking at having a study committee to see if the changes warrant a charter commission. The consensus of the Board was to post on website a questionnaire asking for feedback pertaining to what people would like to see changed in the Charter. The Board will have until the December 2nd meeting to make a decision whether to move forward with a charter commission.

NEW BUSINESS

Auburn Water District – 1st Drawdown Escrow – South Village – Selectman Tetenman moved to authorize Androscoggin Bank to release \$9,084.63 to the Auburn Water Sewer District. Selectman Walker seconded the motion. Discussion: None

Vote: 5-yes 0-no

Economic Development – Chairman Zakk Maher would like to continue having a Planning Board liaison and also expressed that he felt having a larger CEDC would be beneficial. The consensus of the Board was to see if others come forward to volunteer on the CEDC, if so the Board will look into expansion of the CEDC at that time.

The consensus of the Board was to give Town Manager Rosemary Roy suggestions on whom they would like to see be awarded the Business Recognition Award.

Selectman Kimball moved to approve endorsing the Androscoggin, Oxford & Coos Corridor Coalition agreement appointing Zakk Maher as the voting member and Shannon Dalton as the alternate voting member. Selectman Tetenman seconded the motion. Discussion: None

Vote: 5-yes 0-no

Informational literature was given by John Cleveland about the lots available for development in the Downtown and South Poland area as requested previously by the Board. He also distributed information about a company that is looking for 10 or more acres available in the St. Lawrence and Atlantic railroad companies' vicinity. Mr. Cleveland distributed results from a survey that was conducted at the Farmer's Market.

Maine Municipal Association – Voting Credentials for Annual Business Meeting – Selectman Tetenman moved to appoint Town Manager Rosemary Roy as the Town of Poland voting member at the Maine Municipal Annual Business Meeting. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

ASSESSING BUSINESS

Certificate of Assessment FY2014 – Selectman Kimball moved to sign the Assessors Certificate of Assessment for year 2014. Selectman Walker seconded the motion. Discussion: None

Vote: 5-yes 0-no

PAYABLES – Motion by Selectman Gallagher to approve the bills payable in the amount of \$1,661,574.87. Selectman Walker seconded the motion. Discussion: None

Vote: 5 -yes 0-no

Motion by Selectman Kimball to approve the bills payable in the amount of \$129.00. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Motion by Selectman Tetenman to approve the bills payable in the amount of \$76.61. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

ANY OTHER BUSINESS

Firework Ordinance - The consensus of the Board was to wait until December to hold the workshop. The date will be set at the second meeting in October.

Workshop with the Board of Selectmen, Department Heads and Committee/Board Chairs will be held Thursday, October 17th at 6:30 PM.

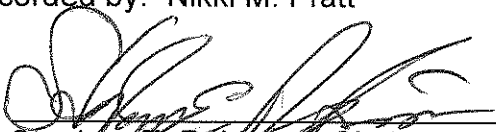
Workshop with the Board of Selectmen and the Assessing Agent, O'Donnell & Associates, will be held October 29th at 6:30 PM.

ADJOURN – Selectman Tetenman moved to adjourn. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Recorded by: Nikki M. Pratt

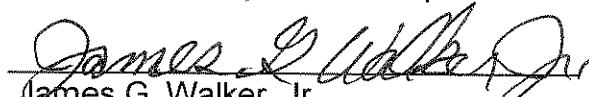
Board of Selectmen


Stephen E. Robinson, Chairperson


Walter J. Gallagher


Stanley L. Tetenman


Janice A. Kimball, Vice Chairperson


James G. Walker, Jr.

MEETING SIGN-IN SHEET

Meeting Date: 9, 17, 13



Board of Selectmen



Planning Board



Other _____

NAME

COMPANY OR PURPOSE

Shannon Dalton

CDEC rep &

Joe Camin

top gun Economic Dev.

Eric Ray

Norman Beauparlant

W. Duggin

John Cleveland